




## 2017 The Burgate School and Sixth Form Centre

### School Travel Plan

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## Introduction

School Details	
Name of school*	The Burgate School and Sixth Form Centre
Name of STP Champion*	Gaynor Storey
DfE Number*	5401
Telephone Number*	01425 652039
E-mail address*	<a href="mailto:burgate@burgate.hants.sch.uk">burgate@burgate.hants.sch.uk</a>
Address*	Salisbury Road, FORDINGBRIDGE, SP6 1EZ
Location*	
Website*	<a href="http://www.burgate.hants.sch.uk">www.burgate.hants.sch.uk</a>
Type of School*	Secondary 11-18
Pupil and Staff Information	
Age Range of Pupils*	11-18
Number of Pupils* including Nursery	1032
Full Time Staff*	109
Part Time Staff	27

## Pupil and Staff Information

Where our pupils travel from

Burgate has a large catchment. We are situated on the edge of The New Forest National Park. We have students from towns, small villages from Ringwood to Salisbury. Staff come from as far as Bournemouth/ Poole, Blandford, Southampton and Salisbury areas.

	Opening times	Closing times
School Site*	6am	10pm
Pupils Official Times*	8-25am	3-00pm
Breakfast Clubs (if applicable)		
After School Clubs (if applicable)	3-00pm	4-00pm
Other timings e.g. Nursery timings	Sports fixtures do go on to 5-6pm in the evenings. Staff also provide extra lessons between 3pm and 4pm for those students needing extra revision etc.	

## Engineering & Planning

### Working Group

How many volunteers have been involved in supporting the school travel plan work and initiatives, this year?  
i.e. working group members, transition mentors, Footsteps tutors, Crocodile escorts, cycle trainers etc

[5401\\_Burgate\\_STP\\_mtg\\_notes\\_16\\_11\\_2015.doc](#) 

[School\\_Travel\\_Focus\\_Group\\_Meeting\\_Minutes\\_5\\_Feb\\_13.docx](#)  

Name	Role
Kirstie Green	LA Officer
Gaynor Storey	Other
Fiona Wilcox	School Business Manager
Amy Hartnell	Other

## Travel & Transport Infrastructure

Facilities		
	Description	Numbers
Car Park*	Staff parking spaces*	95
	Visitors parking spaces*	2
	Disabled parking spaces*	1
Cycle Parking*	Covered Sheffield Stands	1
	Sheffield Stands*	0
	Cycle Pod / Mini Pod*	0
	Other Cycle Spaces*	0
	Total pupil cycle parking spaces*	20
	Total staff cycle parking spaces*	2
Scooter Parking*	Total Scooter Parking Spaces*	5
Storage Lockers*	Number of storage lockers for equipment*	0
Showers available*	Number of showers available*	4
Coach Parking*	Spaces for coaches to park*	9
	Details of coach parking facilities	9

Transportation Links	
Buses*	X3- Salisbury to Bournemouth Route.
Rail*	Salisbury Rail Station is 11 miles from Fordingbridge.
Roads*	Main Road outside of school is the A338 which runs South to Ringwood and North to Salisbury. All other roads are B roads into the surrounding rural villages.
Walking Routes*	Pathways that cut through to Infant and Junior schools via pedestrian gates.
Cycling Routes*	Existing Roadways.

## STARS Routes to School Audit

The STARS Routes to School Audit has been designed to assist schools with identifying the sustainable travel and transport network that surrounds the school site. The audit is a great activity to conduct with your pupils and will count as evidence towards the 'Consultation Initiatives' in your Action Plan.

You can use the audit below to identify any 'Travel & Transport Issues' that the school faces and begin to think about solutions that may need to be put in place to make it safer and easier for people to travel to your school.

Name of road (main gate)		
Name of other roads surrounding the school	Burgate Fields	
Date of assesment	05-05-2016	
Time of assesment	1-15pm	
What is the speed limit of the road outside the main gate?	30mph	
What is the speed limit on the other roads surrounding your school? (please select all that apply)	30mph	
How many of the following crossings are present?	Pelican Crossing	0
	Puffin Crossing	0
	Toucan Crossing	0
	Zebra Crossing	0
	School Crossing Patrol	0
	Traffic Island	1
Is there any traffic calming within 500m of school, e.g. speed bumps, build outs? (If yes, please provide details)	No	
Are there railings present outside or near the main gate? (If yes, please provide details)	Yes The main vehicle entrance is used for cars, cyclists, pedestrians, deliveries. Pedestrian gate adjacent to vehicle gate.	
Is the main vehicular entrance used for pedestrians/cyclists as well as cars? (If yes, please provide details)	Yes	
Does the school have a dedicated car park for parents (not teachers)? (If yes, please provide details)	No	
Are there any dedicated cycle lanes leading to the school?	No	

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What is the quality of the pavements like within 500m of the school? (If poor/Inadequate, please record any details)

Average

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What is the quality of the 'SCHOOL' and zig-zag road markings like?

Outstanding

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Please record any other obstacles or road layout issues within 500 metres of the school entrance which could be deemed as preventing young people or making it more difficult for them to use sustainable transport on the journey to and from school.

A338- main road between Salisbury and Ringwood. There are no pelican crossings/ foot bridges on this road.  
Students taking the X3 bus from Salisbury have to cross major road or walk a fair distance (approx. 600m) to the next bus stop.

# Surveys

## Pupil Survey Results

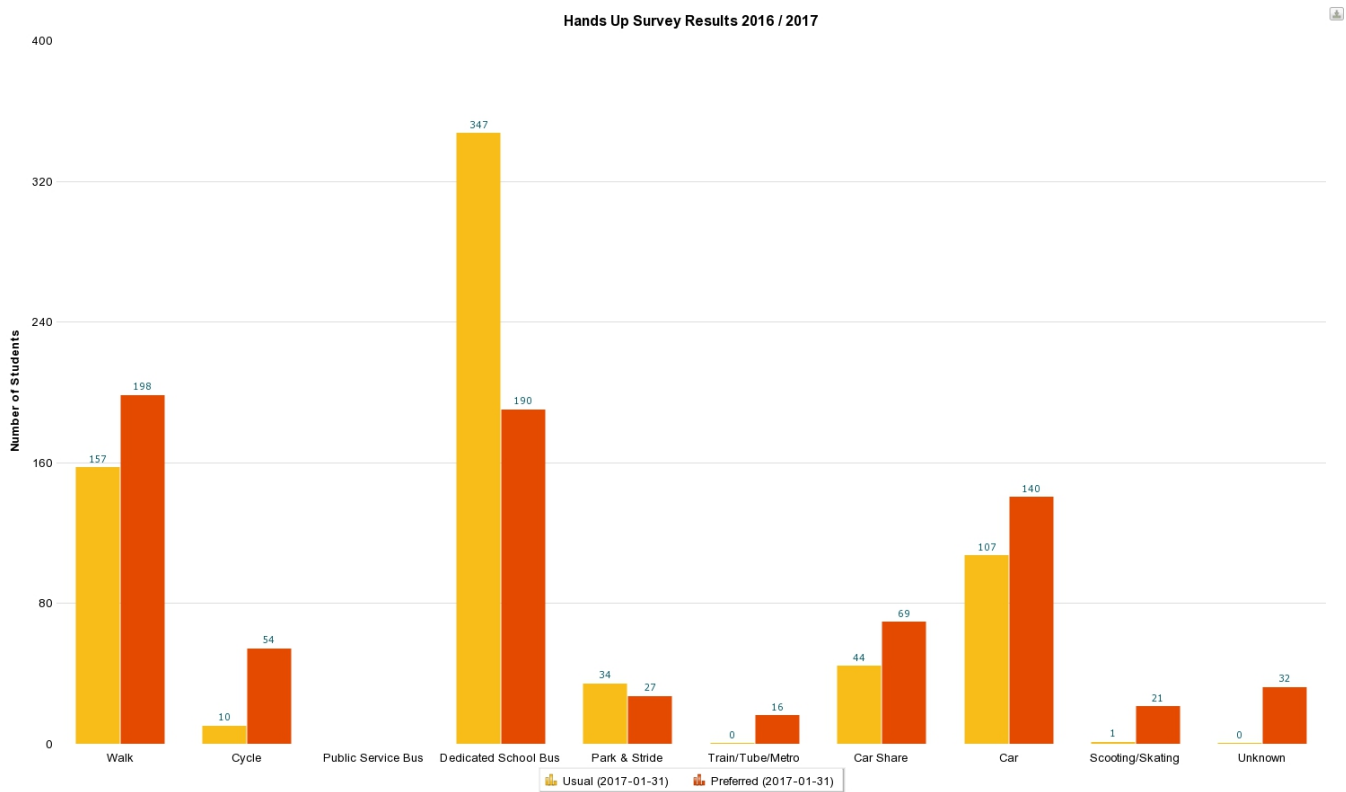
Responses:

805 (31st January 2017 - 3rd March 2017), Absent Pupils: 74

Response Rate:

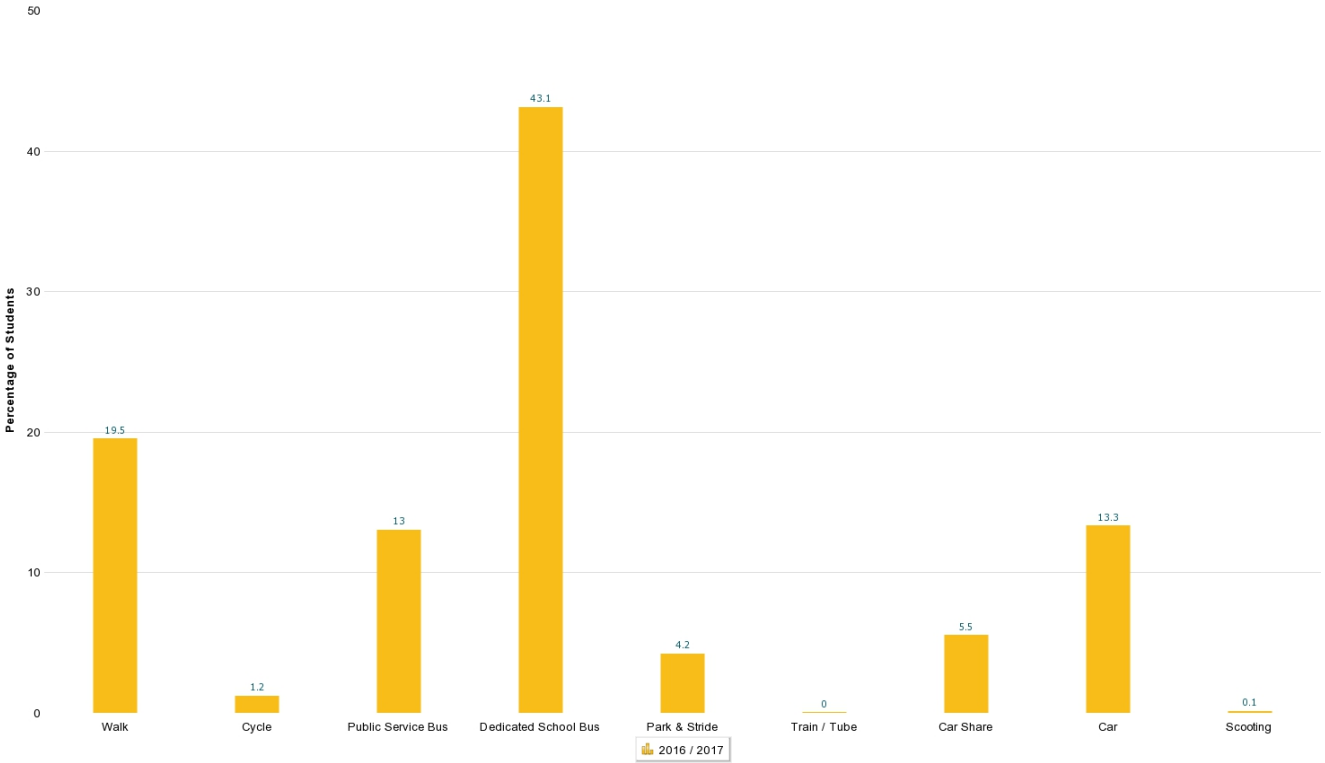
(Responses + Absent Pupils / Pupils on Roll)

84 % (31st January 2017 - 3rd March 2017)





Modal Shift

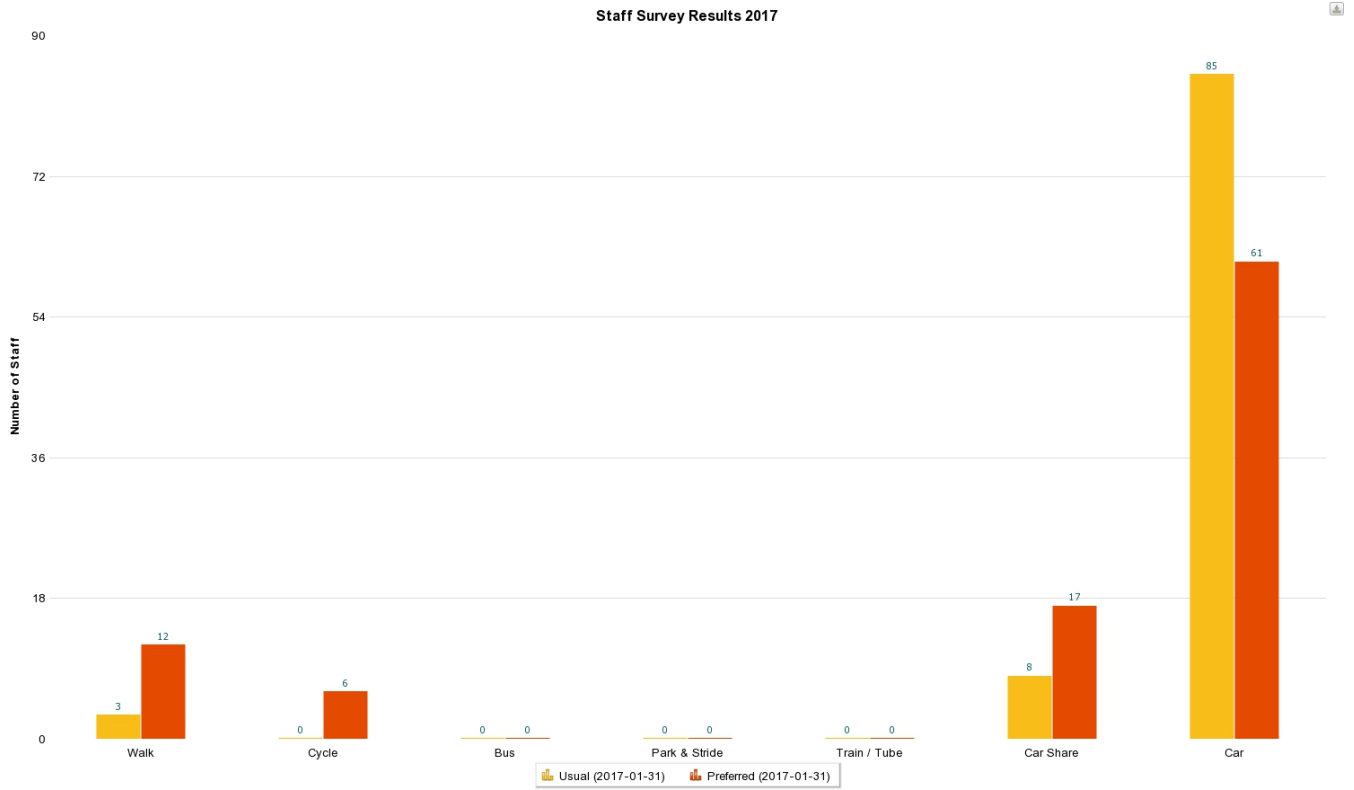


Pupil Survey Comments

## Staff Survey Results

Responses: 96 (31st January 2017 - 3rd March 2017)

Response Rate: 70.6%



## Historical Pupil Mode of Travel Data

Pupils Modal Split		Walk	Cycle	Public Service Bus	Dedicated School Bus	Park & Stride	Train/Tube/Metro	Car Share	Car	Scooting	Total	
<b>2017</b> 31st January	Number	157	10	105	347	34	0	44	107	1	805	
	2017 - 3rd March 2017	%	19.5 %	1.2 %	13 %	43.1 %	4.2 %	0 %	5.5 %	13.3 %	0.1 %	92%
Local Authority Data		%	40.6 %	3.5 %	2.3 %	8.7 %	13.5 %	1 %	2.7 %	22.9 %	4.8 %	93%
<b>2016</b> 27th January	Number	174	6	128	305	32	1	41	126	4	817	
	2016 - 27th February 2016	%	21.3 %	0.7 %	15.7 %	37.3 %	3.9 %	0.1 %	5 %	15.4 %	0.5 %	92%
Local Authority Data		%	41.1 %	5.3 %	2.7 %	8.9 %	11.6 %	1.2 %	1.6 %	23.2 %	4.5 %	95%
<b>2012</b> 30th November	Number	217	8	267	41	0	0	11	244	99	887	
	-0001 - 30th December -0001	%	24.5 %	0.9 %	30.1 %	4.6 %	0 %	0 %	1.2 %	27.5 %	11.2 %	100%
Local Authority Data		%	50.7 %	3.9 %	4.1 %	7 %	0 %	0.1 %	4 %	29 %	1.2 %	100%
<b>2011</b> 30th November	Number	175	6	197	36	0	0	4	161	149	728	
	-0001 - 30th December -0001	%	24 %	0.8 %	27.1 %	4.9 %	0 %	0 %	0.5 %	22.1 %	20.5 %	100%
Local Authority Data		%	49.2 %	4.3 %	4.5 %	7.5 %	0 %	0.2 %	4 %	28.8 %	1.6 %	100%
<b>2010</b> 30th November	Number	263	11	331	46	0	0	9	308	15	983	
	-0001 - 30th December -0001	%	26.8 %	1.1 %	33.7 %	4.7 %	0 %	0 %	0.9 %	31.3 %	1.5 %	100%
Local Authority Data		%	49.6 %	4.1 %	4.5 %	7.7 %	0 %	0.2 %	4.1 %	29.5 %	0.3 %	100%

Pupils Modal Split		Walk	Cycle	Public Service Bus	Dedicated School Bus	Park & Stride	Train/Tube/Metro	Car Share	Car	Scooting	Total
<b>2009</b>	Number	434	30	600	13	0	0	85	459	2	1623
30th November -0001 - 30th December -0001	%	26.7 %	1.8 %	37 %	0.8 %	0 %	0 %	5.2 %	28.3 %	0.1 %	100%
Local Authority Data	%	49.4 %	3.9 %	5.1 %	6.4 %	0 %	0.2 %	4 %	29 %	2 %	100%
<b>2008</b>	Number	261	17	402	0	0	0	16	248	0	944
30th November -0001 - 30th December -0001	%	27.6 %	1.8 %	42.6 %	0 %	0 %	0 %	1.7 %	26.3 %	0 %	100%
Local Authority Data	%	49.4 %	3.9 %	11.8 %	0 %	0 %	0.2 %	3.6 %	31.1 %	0 %	100%
<b>2007</b>	Number	268	33	370	0	0	0	0	285	0	956
30th November -0001 - 30th December -0001	%	28 %	3.5 %	38.7 %	0 %	0 %	0 %	0 %	29.8 %	0 %	100%
Local Authority Data	%	47.9 %	4.2 %	11.7 %	0 %	0 %	0.2 %	3.5 %	32.5 %	0 %	100%

## Historical Staff Mode of Travel Data

Staff Modal Split		Walk	Cycle	Bus	Park & Stride	Train / Tube	Car Share	Car	Total
<b>2017</b> Tuesday 31st January 2017	Number	3	0	0	0	0	8	85	96
	%	3.1 %	0 %	0 %	0 %	0 %	8.3 %	88.5 %	
Local Authority	%	19.3 %	2.5 %	1.6 %	0.7 %	0.3 %	3.3 %	72.3 %	2428
<b>2016</b> Monday 08th February 2016	Number	9	4	0	0	0	9	103	125
	%	7.2 %	3.2 %	0 %	0 %	0 %	7.2 %	82.4 %	
Local Authority	%	16.8 %	2.7 %	1 %	1.1 %	0.3 %	3.9 %	74.1 %	1911

## Targets due this academic year

Target	Details	Met	Comments
<b>Mode:</b> Cycle <b>Date Added:</b> 19/07/2016 2016 / 2017	<b>Previous:</b> 0.9% <b>Projected target:</b> 2% <b>Actual:</b> 1.2% <b>% Change:</b> 122.22% <b>Percentage Points:</b> 1.1		
<b>Mode:</b> Park and Stride <b>Date Added:</b> 08/03/2016 2016 / 2017	<b>Previous:</b> 0% <b>Projected target:</b> +5% <b>Actual:</b> 4.2% <b>% Change:</b> -% <b>Percentage Points:</b> 5		

## New Targets

Target	Details	Annual Monitoring	Due Year
<b>Mode:</b> Dedicated School Bus <b>Date added:</b> 08/02/2017	<b>Previous:</b> 37.3% <b>Projected Target:</b> 38.3% <b>% Change:</b> 2.68% <b>Percentage Points:</b> 1	2017 / 2018:	2017 / 2018
<b>Mode:</b> Car <b>Date added:</b> 08/02/2017	<b>Previous:</b> 15.4% <b>Projected Target:</b> 14.4% <b>% Change:</b> -6.49% <b>Percentage Points:</b> -1	2017 / 2018:	2017 / 2018

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**Mode:** Car Share  
**Date added:** 09/02/2017

**Previous:** 5%  
**Projected Target:** 6%  
**% Change:** 20%  
**Percentage Points:** 1

2017 / 2018:

2017 / 2018

## Travel & Transport Issues

No travel / transport issues were identified last year.

### New travel / transport Issues

Dates	Details of Issue	How the issue was identified	Possible Solutions	Resolution
Parking				
March 2016	Gridlock at peak times at the front of school and on the nearest residential roads	Parents and 6th form pupils observed parking on the turning circle and local roads causing access issues for school buses	Initiatives to be promoted: lift share, Park & Stride, use of school buses, 5 minute walking zone, park on my drive	Slip road north of Fordingbridge (towards Salisbury) opened up for a number of buses to drop off in the morning. Buses then line up on the slip road in order for the children to board them after school. This has reduced the pressure on the school turning circle.

## Actions

### Planned Actions

Partnerships Actions						
P6 School has achieved Eco School status	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
The school has worked with ECo Ambassador students to achieve Bronze Eco School status.	Cheryl James & Gaynor Storey	December 2015				
Consultation Actions						
G4 Gold: Pupils have a role in updating the travel activity of the school	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
School Travel Ambassadors in place and have a voice in school to share messages about improving sustainable travel.	Mrs Storey	July 2018	Pupils to put together a display board, a series of assemblies for younger year groups on cycle club and Bikeability and a newsletter for parents on the Silver STARS award.			
Cycling Actions						
C9 Cycle club in place	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
A cycle club to be set up in the next academic year.	Possible member of staff- Michael Davis	October 2017				
Road Safety Actions						
R1 Cycle training for pupils (e.g. Bikeability)	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
L3 Bikeability Training to be booked for Autumn Term 2017 through HCC Road Safety Team	GS	November 2017	18 places booked 23 & 24 October.			
Promotion Actions						



PR7 Travel information on notice board	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
School Travel Ambassadors to put together information to display for pupils in the hall at break and lunch times on cycling, Park & Stride and bus routes	School Travel Ambassadors	December 2017				
PR9 Assembly	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
School Travel Ambassadors to deliver assemblies to new Y7 pupils and Y8 pupils to promote their work on the New Forest, a new cycle club and Bikeability training.	School Travel Ambassadors / Michael Davies (tbc)	October 2017				
PR16 Letter from Head Teacher to parents	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Park & Stride map to be shared with parents at end of summer term	Headteacher / Office Staff	July 2017				

## Completed Actions

Road Safety Actions						
R1 Cycle training for pupils (e.g. Bikeability)	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Bikeability Training Two days of Bikeability training during the Easter Holidays for a maximum of 30 students (minimum 6) on 29th & 30th March 2016	GS	April 2016	Funded by Hampshire County Council	08-04-2016		<a href="#">Level_2_letters_to_parents.doc</a>
R9 Road safety assembly/presentation	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Year 7 Street Sense Assembly Hampshire County Council Road Safety Team delivered an assembly on road safety to all Year 7 students each October in 2013, 2014 and 2015 to 130 students per year group	G Storey + PSHE Leader / Head of Year 7	October 2015	Impact on students raised awareness of various road safety issues. Assembly funded by HCC.	08-03-2016		<a href="#">RE_Street_Sense_activities_at_The_Burgate_School.msg</a> <a href="#">2012_streetsense_resources_assembly.pdf</a>
R11 School invites experts/organisations to talk about personal safety whilst traveling	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads

Year 9 Road Safety Workshops Road Safety Workshops run by HCC road safety team have been delivered in 2013, 2014 and 2015 to 150 students per year	Head of year 9, PSHE coordinator	October 2015	The workshops were funded and delivered by Hampshire County Council	08-03-2016		<a href="#">RE_Street_Sense_activities_at_The_Burgate_School.msg</a> <a href="#">2012_streetsense_resources_distractions_workshop.pdf</a>
R13 Use of transition resources	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
WAY 2 GO BOOKLET Information shared with year 6 students for entry in September 2017.	Head Of Lower School	July 2017	Tutors will work with the students on the booklet. It will be completed during their transition day in July. Item added to the days schedule.	19-06-2017		<a href="#">Induction_Day_Prog.doc</a>
R15 School has lobbied for installation of traffic calming outside of school	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Feasibility and Engineering works to school access road, Burgate requested HCC Strategic Transport to review the design of access road to the school to improve safety of students and to reduce congestion at school run times. This involved opening up a bus gate slip road onto the A338, parking restrictions, changing the 'Give Way' priority of the Burgate Fields residential road and renewing the zigzags at all entrance gates.	R Padfield, G Hedges (HCC)	December 2014	The first School Travel Working group meeting was held in December 2012 and has been on going ever since. Engineering works were carried out in 2014 and has significantly improved student safety and also uptake of school bus transport.	08-06-2016		<a href="#">Burgate_STP_Working_Grp_Meeting_4_Dec.docx</a> <a href="#">School_Travel_Focus_Group_Meeting_Minutes_5_Feb_13.docx</a>
R23 In car safety for young adults	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Safe Drive Stay Alive Students attend a presentation with other colleges.	Head of Sixth Form- Mrs Fenner	October 2017	Information available for students to access at college. At presentation hand out information is given and a film is shown.	17-06-2017		<a href="#">2014_15_Facilitator_Notes_.pdf</a> <a href="#">Drive_iQ_young_driver_A4_landscape_poster_March_2014_3b.pdf</a> <a href="#">Safe_Drive_ROADSHOW_their_letter_to_parents_doc.docx</a>
<b>Smarter Driving Actions</b>						
SD1 School promotes car sharing	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Staff Car Sharing Promote Staff Car Sharing via staff meetings/ email communication.	Gaynor Store/ Ben Clemson	July 2017	There is a document on the Staff Shared Area to be able to access the information.	31-01-2017		<a href="#">The_Burgate_car_share_directory.docx</a>
SD4 Park & Walk/Stride scheme	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Walk from a friends house YTA's develop a Power Point presentation to promote 'Walk from a friends house' in an assembly as a way of achieving park and stride to disperse school pick up and drop off parking away from the school gate.	Gaynor Storey and YTA'S ( x6)	June 2016	Youth travel ambassadors have drafted a power point that can be tailored for various audiences.	20-07-2016		<a href="#">YTA_Walk_from_a_Friends_House_Presentation_KS1_2.pdf</a>

SD6 Highway code is promoted to students, staff & parents	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Safe Drive Stay Alive 6th form students attend half day Safe Drive Stay Alive, which is a dramatic stage presentation aimed at younger drivers.	Head of Sixth Form, Head of Year	December 2015	This presentation is a valuable message given to our young drivers here at The Burgate School. The reality of driving a car is detailed very well to our students.	08-06-2016		<a href="#">Scrn_shot_Safe_Drive_Stay_Alive_2015.bmp</a>
SD7 Parent parking campaign	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Park & Stride map to be put together by HCC and promoted by school	GS / KG	June 2017	Park & Stride map discussed with the School Travel Ambassadors, updated and then put onto the school website. To be promoted to parents.	21-06-2017		<a href="#">Burgate_Park_and_Stride_map_05_17.pdf</a>
SD8 Parking pledge scheme	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Parkwise- sharing information Parkwise Information- on website, to new 6th form students ( September) and available in school reception.	Gaynor Storey/ school	July 2017	Leaflet produced and supplied by HCC. Leaflet on website for general view. Leaflets placed in school reception for parents/ visitors. Sixth form students are each given a leaflet for information. School promoting safe parking in and around the school vicinity.	11-06-2017		<a href="#">Parkwise_Leaflet_2013__My_Journey.pdf</a>
SD10 Other smarter driving initiative 1	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Sixth Former Parking Campaign A campaign to encourage sixth formers driving themselves to school to park considerably and further away than Burgate Fields and the slip road leading to the school. Parkwise leaflets will be issued to all sixth formers. Parking permits for 12 student vehicles established on site.	Mr Pover and GS	September 2016	Parkwise leaflet uploaded to school travel page and paper copy given to all 6th formers in September 2016	30-09-2016		<a href="#">HCC_PARKWISE_LFT_FIN6.pdf</a>
SD11 Other smarter driving initiative 2	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Parking Footprint Extra 6th form parking made available. An area on the school site has been designated for parking use by sixth form students. There are 18 spaces all allocated with a parking permit.	Deputy Head Teacher- Mr Padfield	May 2017	This parking has reduced the number of students cars that park in the school vicinity.	17-06-2017		<a href="#">Copy_of_Permits.xlsx</a>

#### Promotion Actions

PR1 Newsletter	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Promoting Road Safety in Christmas Newsletter The Head Teacher asked parents not to park in Burgate Fields or to use the slip road in order to make it safer for everyone and to maintain relationships with residents.	David Pover	December 2015	Asking parents to be respectful around the neighbouring area.	14-12-2015		<a href="#">Christmas_Newsletter_2015_front_page.pdf</a> <a href="#">Burgate_News_Letter_2016_17.pdf</a>
PR13 Information on website	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
School Travel Plan on Website Upload School Travel Plan and Bronze STARS	Gaynor Storey	November 2016	To inform parents/ community on our School Travel Plan.	22-11-2016		<a href="#">Travel_Plan_website.jpg</a>
PR14 Councillor / MP / Mayor invited to an event	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Bronze Award Staff, students and Mayor invited to receive Bronze Award	Mrs Storey	February 2017	The mayor of Fordingbridge- Mr Malcolm Connolly presented the Bronze Travel award to students involved in achieving accreditation.	16-03-2017		<a href="#">Achieving_National_Accreditation.docx</a>
PR15 Within the prospectus	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Transport Information Transport information detailed in School Prospectus	Leadership Team	July 2017	Details of school buses and contact information available on the school website for main school and sixth form.	11-06-2017		<a href="#">ResizedImage89125_Main_School_Prospectus_Front_Page_image_web2016_17_1_.jpg</a> <a href="#">ResizedImage90125_Sixth_Form_Prospectus_Front_Page_image_web2016_17_1_.jpg</a>
PR17 New parent pack	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Information to New Parents of Y 6 Students Information Pack to parents. A letter with various attachments is sent to Y 6 parents spring term before they start in the September. This pack highlights the bus routes etc.	RP/KR	July 2017	Informing parents of the various bus routes that pick up out of the local catchment area.	17-06-2017		<a href="#">2017_Induction_Pack_Letter_from_DP.docx</a> <a href="#">2017_Transport_Links.docx</a>
PR18 Transition activities	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Transition to Secondary School Journey Planning Year 6 pupils coming for a taster day on 5th July will use a resource magazine, called Way2Go as a basis for some journey to school planning activity.	Gaynor Storey & Head of Year 7	July 2016	Upload the session plan of what activities they will do using the Way2Go resource and anything else to do with planning their journey to school. Report on how well it worked.	30-04-2016		<a href="#">Way_2_Go_Transition_Magazine.docx</a>
PR22 Other promotion method 1	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads

Bronze STARS award shared with school community School to include Bronze STARS award presentation and information in Spring 2017 newsletter to parents	School office	April 2017	Newsletter published at the end of the Spring term following a presentation involving Mayor Malcolm Connolly, Mrs Storey and year 9 students, Charlotte Packham and Chloe Barker, HCC's Kirstie Green and Deputy Headteacher Mr Padfield.	14-04-2017		<a href="#">Spring_Newsletter_2017_promote_Bronze_award.pdf</a>
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### Walking & Scooting Actions

W2 Living Streets Free Your Feet / Citizenship Challenge campaign delivered	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
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Free Your Feet Years 7, 8 & 9 in 2014 x 300 students, plus Year 7 & 8 October 2015 x 70 students	Mrs G Storey	October 2015	An average increase in walking from 25% in 2013 to 34% in 2014, plus an 8% increase in the minutes of walking amongst participants in 2015.	08-03-2016		<a href="#">RE_FyF_Update_2014.msg</a> <a href="#">Burgate_FyF_Results_2015.xlsx</a>
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W2 Living Streets Free Your Feet / Citizenship Challenge campaign delivered	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
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Campaign in a Box A group of 14 students in Years 7, 8 & 9 volunteered to participate in Campaign in a Box to investigate possible park and stride sites, carry out a walking route audit, launch the WOW scheme with the infant & Junior school, and run an acrostic poetry competition on sustainable travel. 14 students were in the CIAB group, but they presented their findings to the whole school.	Gaynor Storey & Robin Padfield	July 2013	Campaign in a box identified the need for a new pedestrian gate, which was funded via a capital grant of £ 10000.00 from Living Streets. This significantly contributed to the reduction in congestion at the main school gates and in the achievement of halving the car alone rate to 15%.	08-03-2016		<a href="#">ciab_blog_final.docx</a> <a href="#">Update_on_Living_Streets_Campaign_work_with_Student_group.docx</a> <a href="#">Reflection_final_analysis.docx</a>
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W8 5 / 10 minute walking zone in place	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
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Park and Stride Information for parents on school website detailing the no parking/ drop off zone.	Deputy Headteacher- Mr Padfield and Parents	July 2017	Information available on website to promote walking/ bike to school. Healthy lifestyle, reduce congestion and air quality are just some of the benefits.	21-06-2017		<a href="#">Burgate_Park_and_Stride_map_05_17.pdf</a>
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W11 Walking trips	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
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Walking to Church at Christmas Students walk to the Church for a Christmas service each year	Head of Lower School	December 2015	The last day of the Autumn Term our lower school students walk to the local church for a carol service. This is a yearly event which is led by Head of Lower School along with Heads of Year and Tutors.	20-07-2016		<a href="#">Carol_Service_Plan.pdf</a> <a href="#">RA_23_Walking_to_Church_and_Fordingbridge.doc</a>
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### Cycling Actions

C11 Cycle purchase scheme for staff	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
FW and 2 colleagues Purchased bikes for travel to work.	FW PROMOTE TO MORE STAFF	June 2016	Information in Staff Wellbeing pack	31-01-2017		<a href="#">Details_of_Staff_Cycle_scheme.pdf</a>

### Curriculum Actions

CU4 Theatre in Education on sustainable travel or road safety	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Road Safety Theatre Show 'The Decision' A theatre show involving the students making a decision about a road traffic accident just as a jury in a court would.	PSHE Coordinator / Head of year	December 2013	Year 9 students were involved in the Theatre show.	08-06-2016		<a href="#">RE_Street_Sense_activities_at_The_Burgate_School.msg</a>

CU10 Other curriculum work 1	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
School Travel Ambassadors to discuss mapping from school census data and what initiatives would cut down on car alone use	GS / KG	April 2017	Pupils attended a workshop to discuss the New Forest. Mapping discussed and used to come up with initiatives to promote at school	28-04-2017		<a href="#">5401_The_Burgate_School_2017_Pupil_Postcode_Map_zoom.pdf</a> <a href="#">5401_The_Burgate_School_2017_Pupil_Postcode_Map.pdf</a>

CU13 School collects postcode data	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Postcode data and mode of Travel supplied to HCC Student distribution by mode of travel is plotted on maps to illustrate the potential for a modal shift away from cars and also what the issues are. The data was taken from the SIMS Census data supplied to HCC.	School admin office - data to HCC EB / HCC School travel Plans - production of postcode maps	December 15	The overview highlights the dependency on cars for students travelling from rural areas and the importance of good bus service provision.	11-05-2016		<a href="#">The_Burgate_School_2015_overview.pdf</a>

### Partnerships Actions

P2 School works with other schools to promote safe & sustainable travel	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads

Burgate Students Campaign in a Box worked with Fordingbridge Infants and Juniors Students from Year 7, 8 & 9 on the Campaign in a Box group helped to launch the Walk once a Week scheme at the Fordingbridge Infants and Juniors. They also held a competition for an acrostic poem with a walking theme at the Junior school and a WOW badge colouring competition at the infants school. They also shared the results of the walking route audit with both schools.	Gaynor Storey	July 2013	Good partnership working with neighboring schools.	19-07-2016		<a href="#">ciab_blog_final.docx</a> <a href="#">Reflection_final_analysis.docx</a> <a href="#">Update_on_Living_Streets_Campaign_work_with_Student_group.docx</a>
P8 School works with local charities / NGOs to promote safe & sustainable travel	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Living Streets partnership Participation in Free Your Feet in 2013, 2014 and 2015	Amy Hartnell / Helen Corkery - Living Streets Gaynor Storey	December 2015	Lower school took part in the campaign. Encouraging our students to walk to school or park and stride where possible.	08-06-2016		<a href="#">Walk_to_School_2012_MOU.pdf</a> <a href="#">School_Travel_Focus_Group_Meeting_Minutes_5_Feb_13.docx</a>
P10 Other partnerships 1	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Promoting Sustainable Travel Working with New Forest National Park Authority to produce a presentation to be shared at a Conference at the end of June 2017.	Travel Ambassadors	July 2017	NFNPA working with students to promote sustainable travel. This presentation will be used at the Conference and also shared with the school community and local feeder schools.	17-06-2017		<a href="#">Cycling_in_the_New_Forest.pptx</a>
<b>Public Transportation Actions</b>						
PT2 School promotes public transport	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Bus Information available on school website Dedicated school buses and public bus timetable and routes information is available on the Transport and Bus Information Web page. Information is available as part of transition to secondary info packs and taster days.	RP	December 2015	Transport information easily accessed.	08-04-2016		<a href="#">Screen_shot_Transport_Network.bmp</a> <a href="#">Screen_shot_Bus_Timetables.bmp</a> <a href="#">Bus_Timetable_2015_2016.pdf</a>
PT3 School promotes responsible behaviour on public transport / has bus behaviour policy	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads

School Transport Behaviour Policy The school has a public transport behaviour code of conduct, which is part of student induction packs and is available to download on the Transport and Bus Information web page.	R Padfield	February 2014	Youth Travel Ambassadors spoke with the Deputy Head Mr Padfield to investigate how bad behaviour is reported re the buses. The system is the Heads of Year will deal with in the first instance and if bad behaviour persists Mr Padfield will deal with directly.	08-06-2016		<a href="#">Burgate_Transport_Behaviour_code_Feb_2014.pdf</a> <a href="#">Screen_Shot_Bus_Conduct_Scholar_Pass.bmp</a> <a href="#">Bus_behaviour.msg</a>
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PT4 Private coaches for school trips pick up and set down in safe / accessible places	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
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Private Coaches for school trips do not pick up or drop off on School Keep Clear markings Coaches for school trips pick up and drop off on site using the turning circle and driveway.	GS / FW	January 2016	The school follows the HCC guidance for school trips	20-07-2016		<a href="#">Transport___Off_site_activities_and_educational_visits__green_book___HF000003297851_.pdf</a>
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PT5 School promotes young person's travel card scheme	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
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Burgate Bus Pass School working with local bus company where students who live out of immediate catchment area purchase a Scholars Pass which also entitles them to travel out of school hours and weekends.	Deputy Headteacher	July 2017	Encouraging public transports not only during term time but outside of school hours also. Information on school website and easy application to Salisbury buses.	19-06-2017		<a href="#">Scholars_Pass_Gaynor.pdf</a>
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### Consultation Actions

S3 Silver: Minutes of meetings with governors, staff, senior management team and school council are provided	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
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Onsite parking was discussed at the Community Partnership Committee Meeting, 3rd May Discussions regarding the parking restrictions affecting staff and sixth formers, which are displacing parking to surrounding roads.	GS	May 2016	Meeting discussing issues.	16-05-2016		<a href="#">MINUTES_COM_MTG_3_MAY_2016.docx</a>
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S4 Silver: Examples of pupils work relating to the plan	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
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School Travel Ambassadors in Y9 to write a newsletter to celebrate STARS Bronze award and tell pupil & parent community action plan going forwards. Also to write to local businesses asking for use of their car parks as Park & Stride sites for staff	Mrs Storey	April 2017	Students wrote a piece of news for the school website. Letter drafted by one member of the Travel Ambassadors to one of our local neighbours.	11-06-2017		<a href="#">Letter_to_surma_020317.docx</a> <a href="#">Achieving_National_Accreditation.docx</a>
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S5 Silver: The school has carried out more in depth research/ alternative consultation methods	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
School Route Audit to Park and Stride Sites The students participating in the campaign in a box carried out an audit of two walking routes from the park and stride sites at Fordingbridge Library.	GS & Helen Corkery of Living Streets	July 2013	A school route audit report was produced on the quality of the walking routes and this led to a capital grant of £10,000 from Living Streets to pay for a new pedestrian gate and path to be provided.	19-07-2016		<a href="#">SRA_Report_amended_1_.docx</a>
S5 Silver: The school has carried out more in depth research/ alternative consultation methods	Person Responsible	Target Completion	Reporting	Completion date	Funding acquired	Uploads
Sixth Former Travel Survey Bespoke Survey Monkey The sixth formers were surveyed specifically about their travel to school, as issues associated with sixth formers parking in residential roads have been identified. A bespoke survey monkey was emailed to all sixth formers with an incentive prize for one lucky respondent.	GS & Ellie Bolton, plus Heads of Sixth Form year groups.	April 2016	Separate survey for sixth form students.	15-11-2016		<a href="#">Burgate_6th_FormSurveyMonkey_March_2016.pdf</a> <a href="#">Burgate_Sixth_Form_Travel_Survey_for_Students_Analysis_May_2016.pdf</a>

## Sign off & Formal Approval

Title	Name (for pupils a name is not required,e.g. school council)	Sign off
STP Champion	Gaynor Storey	Signed off on: Thursday 20th April 2017 13:22:12
Head teacher	Mr David Pover	Signed off on: Thursday 20th April 2017 13:22:23
Governor (if applicable)		
Pupils	Travel Ambassadors	Signed off on: Thursday 20th April 2017 13:23:21
LA Officer	Kirstie Green	Signed off on: Thursday 20th April 2017 13:19:06