

The Burgate School and Sixth Form Facilities Time reporting for the period 1 April 2024 to 31 March 2025.

Employees who are union representatives of a trade union recognised by their employer are entitled to reasonable time off, during work hours and without loss of pay, to carry out union duties and undergo relevant training. Relevant public sector employers (including Academies) are required to report on time taken by trade union officials representing their members or other union activities, whether this is release time internally or by contributing to pooled arrangement.

The trade union (Facility Time Publication Requirements) Regulations 2017 came into force on 1 April 2017. The regulations require relevant public sector employers to publish specified information related to facility time taken by trade union officials. The regulations can be found at: <http://www.legislation.gov.uk/ukxi/2017/328/made>

Who do the regulations apply to?

The reporting requirements apply to the public authorities set out in Schedule 1 of the Regulations, including:

- Local Authorities
- The Governing Body of a Foundation School or Voluntary Aided School
- Academies and Multi Academy Trusts
- The register of Independent Schools

The regulations require the employer to report their provision of facility time if they have more than 49 full-time equivalent (FTE) employees during any seven months within the 12-month reporting period.

What is the deadline for publishing the information?

The deadline for publishing the information is 31 July, in respect of the period 1 April to 31 March. The information must be published annually.

Where are we required to publish the information?

The information must be published in the following places:

- The school website and in the school's Annual Report
- On the Government maintained website

The Burgate School and Sixth Form Data for 1 April 2024 to 31 March 2025:

Relevant union officials

Number of employees who were relevant union officials during the relevant period	Full-time equivalent employee number
0	0

Percentage of time spent on facility time

Percentage of time	Number of employees
0%	0
1%-50%	0
51%-99%	0
100%	0

Percentage of pay bill spent on facility time

Total cost of facility time	£0
Total pay bill	£6,252,996
Percentage of the total pay bill spent on facility time	0%

Paid trade union activities

Time spent on paid trade union activities as a percentage of total paid facility time hours	0%
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