



## Provider Access Policy Statement

(Statutory)

**Reviewed/Approved by Trustees' Full Board Committee: 10/07/2025**

**Review Cycle:** Annually

**Review Date:** July 2026

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer.

### **Statutory requirements**

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications, or apprenticeships.

Schools must provide a minimum of 6 encounters with technical education or training providers to all students in years 8 to 13.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#), the [Skills and Post-16 Act 2022](#) and the Department for Education (DfE) on [careers guidance and access for education and training providers](#).

### **The 6 encounters schools must offer to all students in Years 8 to 13**

The school must offer:

- 2 encounters for all students during the 'first key phase' (year 8 or 9)
- 2 encounters for all students during the 'second key phase' (year 10 or 11)
- 2 encounters for students during the 'third key phase' (year 12 or 13)

These encounters happen during the school day. Complementary experiences may also be offered to supplement this provision.

Each provider must provide:

- Information about the provider and the approved qualifications or apprenticeships they offer
- Information about what careers those qualifications and apprenticeships can lead to
- What learning or training with the provider is like
- Answers to any questions from students

## **Meaningful provider encounters**

Our school is committed to providing meaningful encounters to all students

1 encounter is defined as 1 meeting/session between students and 1 provider.

Meaningful live online engagement is also an option at our school.

## **Student entitlement**

All students in years 8-13 are entitled to:

- find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, year group meetings and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

## **Procedure**

### **Management of provider access requests procedure**

A provider wishing to request access should contact Jenny Hosegood, Careers Lead

Telephone: 01425 652039 Email: [careers@burgate.hants.sch.uk](mailto:careers@burgate.hants.sch.uk)

### **Opportunities for access**

A number of events, trips and visits, integrated into the school careers programme, will offer providers an opportunity to speak to students and/or their parent. In order to maximise efficiency in a busy school calendar, the primary and most pragmatic opportunity for the vast majority of providers will be participation in our annual Careers Week, which provides all students with at least one encounter. This could be through a talk, workshop, assembly, or attendance at our Future Pathways Evening for parents and students.

Please contact Jenny Hosegood to identify the most suitable opportunity for you.

## **Safeguarding**

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

### **Premises and facilities**

The school will make available appropriate rooming and AV facilities for discussions between the provider and students. This will all be discussed and agreed in advance of the visit with the Careers Lead or a member of the leadership team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at reception for use in the Careers Room, pastoral areas, and independent study zones. These are accessible to all students at anytime.

Below is an example of opportunities provided for training and education providers to speak to our students and/or parents.

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 7 / 8 / 9	<p>Year group meetings and tutor group opportunities - employability skills</p> <p>Sector / employer insights sessions</p> <p>Meeting with careers adviser available as required/recommended by pastoral team.</p> <p>Linking careers to the curriculum</p>	<p>KS4 PSHE focus on post 16 and career aspirations</p> <p>Apprenticeships information sessions</p> <p>Linking careers to the curriculum</p> <p>Careers Week</p>	<p>Careers Fair for students, parents – market stall event giving overview of local, regional and national work and study opportunities and employability skills</p> <p>Meet the employer enterprise challenge</p> <p>Employer insight sessions</p> <p>Linking careers to the curriculum</p>
YEAR 10 / 11	<p>Post-16 technical education options assembly</p> <p>Life Skills – work experience preparation sessions</p> <p>Assembly and tutor group opportunities - employability skills</p> <p>Post-16 provider open evenings</p> <p>Post-16 apprenticeships assembly</p> <p>Meetings with careers adviser</p> <p>Post-16 applications</p> <p>Linking careers to the curriculum</p> <p>Mock interviews</p>	<p>Technical/vocational tasters at local college/s, training providers</p> <p>Post-16 interviews</p> <p>Apprenticeships – support with applications</p> <p>Linking careers to the curriculum</p> <p>Careers Week</p>	<p>Careers Fair for students, parents – market stall event giving overview of local, regional and national work and study opportunities and employability skills</p> <p>Work experience preparation sessions</p> <p>Work experience</p> <p>Technical/vocational tasters at local college/s, training providers</p> <p>Linking careers to the curriculum</p>
YEAR 12 / 13	<p>Higher education (HE) fair</p> <p>Post-18 assembly – apprenticeships</p> <p>Post-18 assembly – with higher and degree apprenticeship providers</p> <p>Workshops – HE and higher apprenticeship applications</p> <p>Linking careers to the curriculum</p>	<p>Small group sessions: future education, training and employment options</p> <p>Meetings with careers adviser</p> <p>Assembly and small group opportunities - employability skills</p> <p>Linking careers to the curriculum</p> <p>Careers Week</p>	<p>Careers Fair for students, parents – market stall event giving overview of local, regional and national work and study opportunities and employability skills</p> <p>Technical/vocational tasters at local college/s, training providers</p> <p>University visits</p> <p>Linking careers to the curriculum</p>

Please speak to our careers lead to identify the most suitable opportunity for you.

### Previous providers

We have engaged with a number of external providers both locally and nationally including:

- JP Morgan
- Army
- NHS
- Taylor Wimpey
- Griffon Hoverwork
- Royal Navy
- British Airways
- local colleges and universities

### Student destinations

In 2024 56.4% of our year 11 cohort continued their studies at our sixth form college. Others continued their education at one of the following providers, including:

- Sparsholt College
- Wiltshire College
- Brockenhurst College

Year 12 Establishments	Leavers from The Burgate School and Sixth Form	% of Programme Leavers
The Burgate School and Sixth Form	66	56.4%
Wiltshire College and University Centre	24	20.5%
Sparsholt College Hampshire	9	7.7%

In 2024 our Year 13 cohort moved to a range of local, national and international providers to Year 13 Destinations:

2024 Destinations	Number	%
University	48	48.5
Russell Group University	13	13.1
Apprenticeships	9	9.1
Armed forces	3	3.0
Degree Apprenticeship	2	2.0
Employment	15	15.2
Gap year	9	9.1
	99	100

### Complaints

Any complaints related to provider access can be raised following the school complaints procedure.

**Links to other policies**

- Safeguarding/child protection policy
- Curriculum policy

**Monitoring arrangements**

The school's arrangements for managing the access of education and training providers to students are monitored by Careers Lead, Jenny Hosegood, and the link Trustee, Michelle Cooper.

This policy will be reviewed and approved by the Trustees' Full Board annually.